

The foundation of Adolfson & Peterson Construction is our people. We are looking for individuals with talent, initiative and drive to help take our company to new levels of expertise. If you're looking for an exceptional opportunity with a company that offers numerous career experiences nationally, Adolfson & Peterson may be the place for you.

We have an excellent opportunity available for the right candidate to become part of our Texas Region Estimating Team as a contributing Estimator. This is an integral role and offers the opportunity not only to work for an industry leader, but also to be a key part of a fast-growing team and have a direct impact on driving business. Personal and professional growth opportunities in this kind of environment are virtually limitless. Put your construction estimating skills and expertise to use for us and find out just how rewarding your next career can be.

Primary Responsibilities:

The position will report directly to either the Chief Estimator and/or Pre-Construction Director. The role of the estimator will be to provide detailed conceptual estimates from pre-construction schematic and design documents and detailed construction estimates from construction plans and specifications. The candidate must be familiar with standard concepts, practices, and procedures within the construction field, in addition to having the ability to take abstract concepts and express in them in cost, time and quality measurements. Responsibilities will include the following, but will not be limited to:

- Review plans and specs. Understand and apply constructability of project to the estimate format and costing. Discuss and establish bid strategies, concerns and advantages.
- Monitor field production to establish data base pricing. Complete pricing and take-offs for MHC scopes of work. Review pricing and take-offs prior to pre-bids. Set up bid spreadsheets
- Establish work scopes for subcontractors. Define major or priority subcontractors. Monitor coverage and solicit new subcontractors. Improve existing subcontractor relationships. Assist Plans Coordinators in sub coverage for bids.
- Help to set goals for your area as they pertain to percentage of award, accuracy of take-offs, completeness of scopes, coverage, etc.
- Must be able to lead an estimate and take full charge of either a conceptual or hard bid.
- Provide technical estimating support for assigned projects.
- Quantify takeoffs for assigned bids.
- Assemble accurate General Conditions costs.
- Create bidding level schedules..
- Ability to schedule timeframe for bid periods. Bring all reviews of documents and completion of the estimate to closure prior to bid day.
- Provide Team Leadership for assigned Project bid closings.
- Demonstrate competency during bid closings, accurate and thoughtful organization and scope comparison of subcontractor and vendor bids.
- Correspond with architects/engineers during bid process.
- Assist in buyout process.
- Provide estimating support to other company divisions as required.

Qualifications include:

High School plus completion of Vocational School courses, and training in computer estimating preferred.

4 to 8 years related experience or equivalent in estimating

Be familiar with and operate estimating software (MC<sup>2</sup> preferred and a plus)

Provide integrity to the overall bidding and estimating process.

- Proficient in detailed estimate organization and take-off - Versed in conceptual estimating/schematic estimating.
- Strong familiarity with project schedules and durations for all types of facilities.
- Always aware of current "bid" market conditions - Understanding of competitor's strengths and weaknesses and strategize against them.
- General knowledge of estimating principles and policies
- Team player with field supervision, project management and company administration staff.
- Ability to remain calm, focused and effective under time pressure situations.

Adolfson & Peterson Construction employees enjoy a full range of comprehensive benefits, including competitive salaries, medical & dental coverage, retirement benefits and continuing education opportunities.

A healthy atmosphere is created by diversity: equal opportunity employer M/F/D/V.

To Be Considered for the TX Estimator position, please forward a copy of your resume to [jobs@a-p.com](mailto:jobs@a-p.com) with the subject line containing: TX/Estimator